



**CLASSIFIED
Job Class Description**

Equal Employment
Opportunity

INSTRUCTOR - Garden

DEPARTMENT/SITE: SCHOOL SITE

SALARY SCHEDULE: Classified Salary Schedule
(Group 1)

LEVEL: Range 42

WORK YEAR: 10 Months

REPORTS TO: SITE PRINCIPAL OR DESIGNEE

DATE CURRENT JOB DESCRIPTION APPROVED:

Board of Education effective: 04/17/2025

JOB GOAL/PURPOSE:

Under the supervision and direction of the Site Principal or Designee, the Instructor-Garden will use the provided curriculum when collaborating with other educators to provide learning experiences, while co-teaching students in the garden, student kitchens, and classroom spaces. The school gardens support hands-on, active learning roles for students who, through their garden work, are able to see the steps required to support healthy nutrition, environmental practices, and local ecological sustainability. The incumbents in this classification provide the school community with instructional services that directly support student learning.

DISTINGUISHING CHARACTERISTICS:

This job is distinguished from similar jobs by the following characteristics: The Instructor-Garden is assigned to provide learning experiences and enrichment to students in the garden, kitchen, and classroom spaces; to plan and implement learning experiences related to the specialized area in order to enrich the academic program.

ESSENTIAL FUNCTIONS, TASKS AND DUTIES:

- Work indoors and outdoors in the Learning Garden and student kitchen classroom spaces; exposure to climatic elements
- Prepare garden beds and workspaces for students
- Implement garden and nutrition/health curriculum, understanding the need for flexible problem-solving
- Manage classroom and materials related to gardening and food safety/preparation in a student kitchen
- Operate, navigate, organize, and inventory materials in areas related to the garden, classroom, student kitchen, and other areas pertaining to the essential functions, tasks, and duties
- Maintain physical conditions allowing for long periods of standing, stooping, reaching, and/or bending; grasping and manipulating small objects; walking long distances

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- Purchase materials, tools, and goods with site and district oversight related to regular workspace upkeep
- Collect and record data physically and electronically in relation to garden and student kitchen upkeep, along with student learning targets
- Maintain inventories of supplies and equipment, ensuring that adequate amounts are available for timely instructional use; prepare and issue material and equipment for student use
- Maintain learning environments in safe and orderly conditions
- Use consistent delivery of classroom management, classroom procedures, and behavior supports to promote positive student behavior
- Perform lifting, pushing, and pulling at or around 50 pounds as a regular aspect of the job
- Collaborate with site Garden Guardian (Teacher), school site, and district staff
- Work independently under general supervision
- Administer first aid for the purpose of providing emergency care
- Attend a variety of meetings, workshops, and professional learning to maintain current knowledge of instructional practices and implementation and content for maximized instruction and student learning
- Anticipate potential contact with communicable diseases and blood-borne pathogens
- Perform other duties as assigned

JOB QUALIFICATIONS/REQUIREMENTS:

(At time of application.)

Knowledge of:

- Specialized area of enrichment instruction
- Methods of instruction
- Principles, practices, procedures and equipment of specialized area of expertise
- General needs and behavior of children
- Safety practices
- Interpersonal skills including the use of tact, patience, and courtesy

Skills:

- Correct English usage, grammar, spelling, punctuation, and vocabulary
- Read, write, and understand the English language

Ability to:

- Develop and maintain cooperative working relationships with staff, students, and parents/families
- Work independently and in collaboration with classroom teachers and Discovery Lab Teams
- Work independently and in collaboration with classroom teachers and district staff
- Organize and coordinate diverse activities
- Work effectively with all children including those with additional support needs
- Maintain confidentiality and a positive attitude at all times
- Assume the responsibilities involved in working with students
- Understand and follow oral and written directions
- Communicate effectively, both orally and in writing
- Be flexible and able to adapt to changes in routine and duties
- Be reliable in attendance and punctuality

- Provide a satisfactory role model for students in terms of language, appearance, and attitude

EDUCATION REQUIRED:

(Experience in the field may be substituted for the degree requirements.)

- High school diploma or the equivalent.
- Two years of college (48 units), **or** A.A. degree (or higher).
- B.A. degree in related field preferred.

EXPERIENCE REQUIRED:

Any combination of training and experience that could likely provide the required knowledge, skills, and abilities would qualify. A typical way to obtain the knowledge, skills, and abilities would be the completion of relevant college coursework in the area of specialty and/or at least one year of work experience directly related to the field of specialty. Horticultural experience is desirable.

LICENSE(S) REQUIRED:

- Possession of a valid California driver's license and remain insurable at the District's standard insurance market rate.

CERTIFICATIONS AND TESTING REQUIRED:

- Must possess and maintain a valid First Aid and CPR certificate.
- After offer of employment, obtain:
 - Criminal Justice and FBI Fingerprint Clearance
 - Negative pre-employment drug screen test at District's expense
 - Pre-employment physical exam at District's expense
 - Negative TB test result plus periodic post-employment retest as required (currently every four years)

WORK ENVIRONMENT/PHYSICAL DEMANDS:

(Must be performed with or without reasonable accommodations)

- Outdoor, classroom and/or other indoor environments
- Lifting, carrying, pushing or pulling light to moderately heavy objects up to 50 pounds
- Dexterity of arm, shoulders, hands, and fingers to demonstrate activities
- Hearing and speaking to exchange information
- Seeing to observe students
- Bending at the waist, kneeling or crouching to perform garden duties and assist students
- Standing for extended periods
- Exposure to intermittent noise
- Potential for contact with bloodborne pathogens and communicable diseases
- Frequent interruptions